

RULES GOVERNING USE OF THE VOLKFEST BUILDING
CITY PARK - SLATER, MISSOURI

ORDINANCE NO. 2846

EXHIBIT A

1. All groups must pay a rate of \$125.00 for use of the front facility, except for activities directly sponsored by the Volkfest committee or the City of Slater. A \$25.00 per day set up fee will be required. \$50.00 for use of rear area.
2. All groups (except youth group activities) must pay a \$150.00 cash clean-up deposit for each reserved date booked. (Youth groups must pay a \$25.00 cash clean-up deposit.) Groups who use the building on a continuous basis may leave a deposit on file. All other groups will be eligible for a deposit refund. All deposits are to be made to, and refunded to the City Clerk.
3. Youth groups are to be given priority in scheduling, except for dates that have been previously reserved.
4. Confirmed reservations shall be granted upon receipt of deposit. A key for the Volkfest Building will be available the day of the event, at City Hall, 232 N. Main, Slater, MO, Monday through Friday from 8:00a.m. until 5:00p.m.
5. One person of legal age (21 years old) shall sign this agreement and shall be responsible for the keys, clean-up and any damage to the building or property. **NO SMOKING ALLOWED IN BUILDING.**
6. Deposit money will be forfeited if the building and surrounding area are not cleaned up to the satisfaction of City Hall within 12 hours of the conclusion of the event. In the event that the building is to be used by another group within 12 hours of the conclusion of the event, arrangements will be made to have the area cleaned in a shorter time period. Cleanup time is designated on this agreement.
7. All activities will be subject to a spot check by any law enforcement officer. Minors are prohibited if any alcoholic beverages are being served or consumed anywhere on the premises. Any infraction of this rule will result in the arrest of the minor and the person(s) signing this rule sheet.
8. All activities will cease at 1:00 a.m. and the building and entire park area are to be totally vacated by 1:30a.m.
9. Any damage to the building or surrounding property will be deducted from the deposit of the person whose signature appears below as the individual assuming the responsibility for this group. All damage will be deducted at the actual repairs or replacement cost.
10. A refund of the deposit money will be made after the clean up of the building and the surrounding area is approved by City Hall.
11. All regular trash and garbage is to be placed in the appropriate trash containers and set out. If dumpster is required for actions, responsible person must contact appropriate trash service.
12. The Slater Volkfest Building is located inside the City Limits of the City of Slater, and all City Ordinances must be observed.
13. **ANY VIOLATION OF THE ABOVE RULES MAY RESULT IN THE FORFEIT OF THE \$150.00 CASH DEPOSIT.** This contract approved by _____ of City Hall on _____.
14. All users of the Volkfest Building shall receive a copy of these regulations and must sign the lower portion of this agreement acknowledging they have read the rules and agree to comply.

RESERVED FOR (DATE) _____ KEY# _____

RESERVED FOR (GROUP) _____

FEE PAID _____ DATE _____ DEPOSIT PAID _____ DATE _____

Clean up must be done no later than: _____ (time) _____

(Signature of person accepting responsibility) (Address) (Phone number)

(Signature for deposit refund) (Address) (Phone number)

All tables and chairs must be set back up for inspection. **NO TAPE, NAILS, SCREWS OR OTHER TYPE OF FASTENERS MAY BE USED ON WALLS, CEILING.** WIRES have been supplied for decorations. Pictures are strongly advised of any damage noticed prior to event.

**CLEAN-UP AFTER USE
AND BEFORE KEYS
TURNED BACK IN**

NO SMOKING INSIDE BUILDING

1. NOTHING ON WALLS, NO TAPE, NO GLUE , NO STAPLES, EYELETS PROVIDED FOR LIGHTS TO BE STRUNG. NOTHING TO BE ATTACHED TO CEILING.
2. FLOORS ARE TO BE SWEEPED AND MOPPED EACH TIME. INCLUDING BATHROOMS AND KITCHEN.
3. TABLES AND CHAIRS WIPED DOWN AND SET BACK UP LIKE YOU FOUND THEM.
4. KITCHEN IS TO BE CLEANED, REFRIGERATOR AND OVENS CLEANED OUT, STOVE TOP AND COUNTERS WIPES DOWN.
5. BATHROOMS CLEANED.
6. THERMOSTAT IS TO BE TURNED TO 60 DEGREES IN WINTER OR 80 DEGREES IN SUMMER AND ALL LIGHTS TURNED OFF PRIOR TO EXITING FACILITY.
7. TRASH PICKED SET OUT AND PICKED UP AROUND VOLKFEST BUILDING.
8. NOT RESPOSIBLE FOR ANYTHING LEFT THERE.